



GOVERNMENT OF ANDHRA PRADESH
GVWV & VSWS DEPARTMENT
AutoNagar, Vijayawada

Jagananna Chedodu

Application Registration and Verification

User Manual
January 2023

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1. Introduction:

- Jagananna Chedodu scheme aims to extend financial assistance of Rs.10,000/- to the Washermen, Barbers and Tailors who are economically backward.
- The beneficiaries can utilize the amount for purchasing equipment, tools, and other essentials for growing their work establishment and source of income.
- The following are the relevant timelines for rolling out YSR Jagananna Chedodu Scheme

2. Mandatory Validations/Documents

- Applicants should be between 21 to 60 years of age. (Cut off 31.12.2022)
- Selection of Profession
- Questionnaire (Establishment Location, Establishment age, Dependency on profession)
- A selfie with the applicant along with his/her establishment (geo tag and time stamp)
- The Income Certificate must be tagged to the applicant's Aadhaar number
- The Caste Certificate must be tagged to the applicant's Aadhaar number.
- Certificate of Registration of Establishment must be tagged to the applicant's Aadhaar number.
- The profession selected and the corresponding caste in the caste certificate uploaded must match.
- Applicant's eKYC

3. Eligibility criterion (profession wise)

Criterion		Barbers	Tailors	Washermen
1	Certificate of Registration of Establishment – Sec2(d) and 4(2)	Mandatory	Mandatory	Mandatory
2	Ownership	Must be Owner	Must be Owner	Must be Owner
3	Source of Livelihood	Source of livelihood	Source of livelihood	Source of livelihood
4	Location	Commercial Space	<ul style="list-style-type: none"> • Commercial Space • Residential Space 	<ul style="list-style-type: none"> • Commercial space • Residential space • Mobile Shop
5	Caste	Nayee Brahmins only	Any Caste	Rajakas only
6	Other schemes – 1.YSR Matsyakara Bharosa 2.YSR Vahanamitra 3.YSR Nethanna Nestham 4.YSR Cheyutha 5.YSR Kapu Nestham 6.YSR EBC Nestham	Applicant Should not avail	Applicant Should not avail	Applicant Should not avail
7	Six Step Criterion	Mandatory	Mandatory	Mandatory

4. Application registration procedure

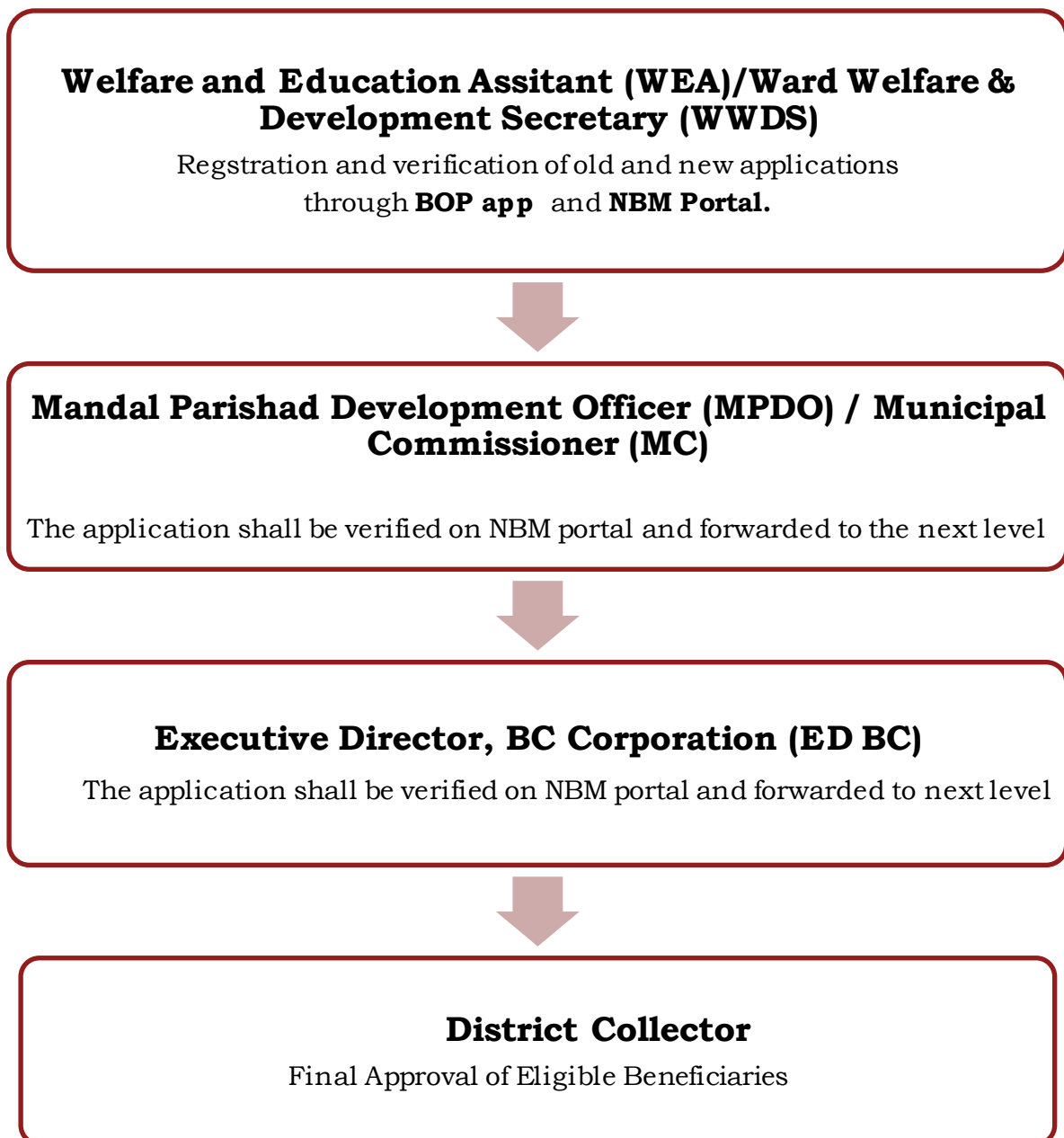
4.1 BoP App

- In the BOP app, in the Jagananna Chedodu module, **old applicants'** data is already loaded.
- Search by Aadhaar option is provided. In case applicant's Aadhaar is found, his/her basic details will be pre-filled.
- In case the applicant's Aadhaar is not found, then a **new application** can be registered.
- In the BOP App, the WEA/WWDS captures the
 1. applicant's profession
 2. details regarding establishment (establishment Location, establishment age, Dependency on profession)
 3. a selfie with the applicant along with his/her establishment (geo tag and time stamp)
 4. biometric / OTP eKYC of applicant

4.2 NBM Portal

- Applicant data captured in the BoP app will be made available in the WEA/WWDS logins in the NBM Portal.
- In the Scheme verification dashboard, each application can be selected and viewed.
- For each application, the following certificates shall be validated
 1. Income Certificate.
 2. Caste Certificate.
 3. Certificate of Registration of Establishment.

5. Application Workflow

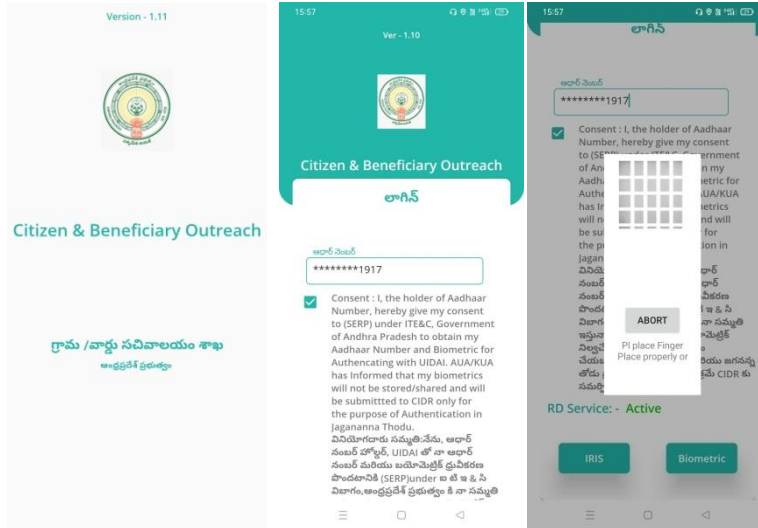


Note: Unlike other schemes the DA/WEDPS is not involved in application registration in this scheme.
The WEA/WWDS is responsible for registration of applications and verification.

6. Instructions for Application Registration in BOP App

NOTE: WEA/WWDS belonging to the secretariat where the applicant's shop is present is responsible for registering and verifying the application.

- Login to BOP app, by authenticating Aadhaar number of WEA/WWDS
WEA/WWDS యొక్క ఆధార్ నెంబర్ Authentication ద్వారా Beneficiary Out Reach Program App Login అవ్వాలి.



- After logging in the following screen can be seen. Click on “Chedhodu” module.
WEA/WWDS Beneficiary Out Reach Program App లాగిన్ అయిన తరువాత మీకు ఈ క్రింది విధంగా స్క్రీన్ కనిపిస్తుంది.



- c. Upon clicking the “Chedodu” module on the home screen, the following screen is shown. Click on “Beneficiary Data List (2023)”.
Home Screen లో Chedodu మీద క్లిక్ చేస్తే మీకు ఈ క్రింది విధముగా స్క్రీన్ కనిపిస్తుంది.



- d. In “Beneficiary Data List (2023)” page, the WEA/WWDS can search for previous year beneficiary by name or select the secretariat code and cluster ID. The list of previous year beneficiaries in the respective secretariat and cluster code are shown. From the list select the applicant.

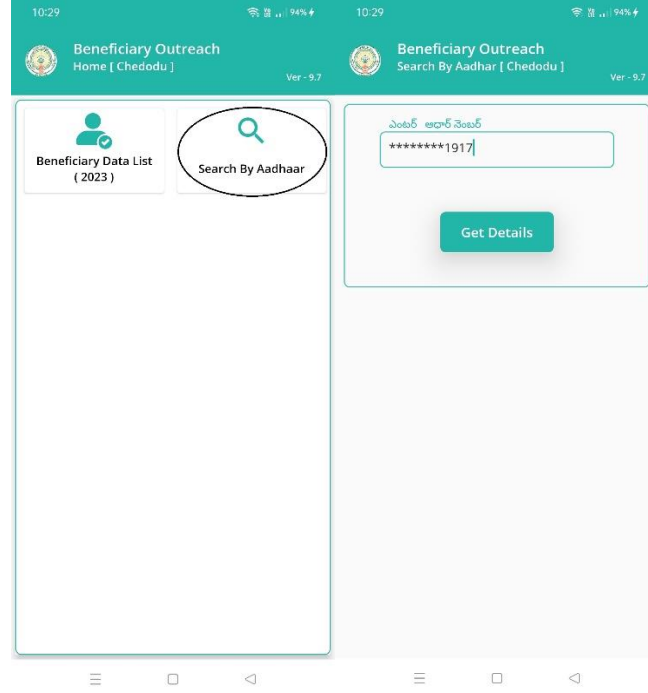
Home [Chedodu] లో Beneficiary Data List (2023) మీద క్లిక్ చేస్తే మీకు ఈ క్రింది

విధముగా స్క్రీన్ కనిపిస్తుంది. ఇక్కడ మీరు మీ యొక్క Secretariat Code మరియు Cluster ID లను ఎంచుకుంటే, మీకు list వస్తుంది. List లో మీకు లబ్ధిదారుని పేరు, లబ్ధిదారుని ఆధార్ నెంబర్ ఉంటాయి.

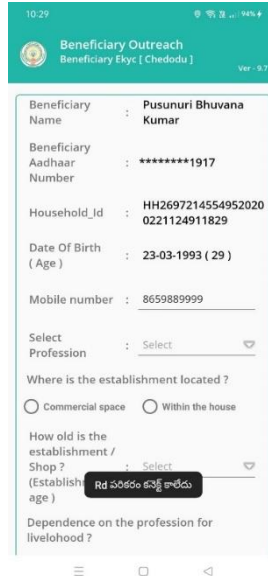
List మీద click చేస్తే **Beneficiary Ekyc Details** స్క్రీన్ కనిపిస్తుంది.



- e. If the applicant is unavailable in the “Beneficiary Data List (2023)” page, the WEA/WWDS can select the “Search by Aadhaar” option.
Home [Chedodu] లో Search by Aadhaar/New application మీద క్లిక్ చేస్తే మీకు ఈ క్రింది విధముగా స్క్రీన్ కనిపిస్తుంది.



- లబ్ధిదారుని ఆధార్ నెంబర్ ని ఎంటర్ చేసి Get Details మీద క్లిక్ చేస్తే మీకు **Beneficiary Ekyc** Details స్క్రీన్ కనిపిస్తుంది.

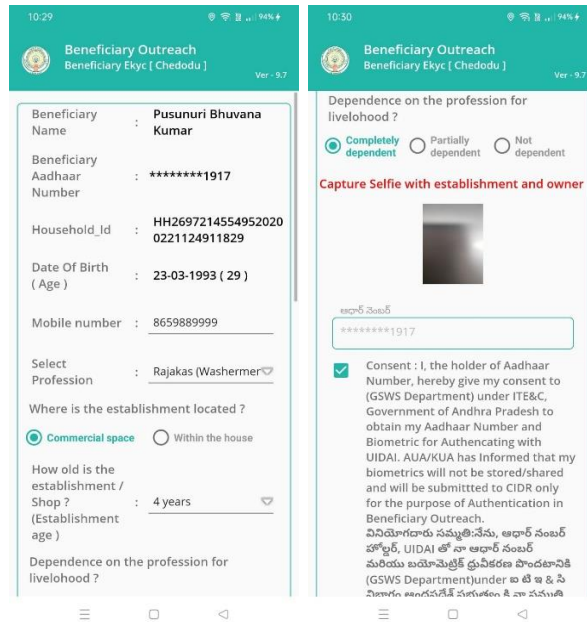


- f. In the Beneficiary eKYC details - the Beneficiary name, UID, HHID, DOB and mobile number are provided.
- Select the profession of the applicant.
 - Select where the establishment is located (Commercial Space/Within the house)

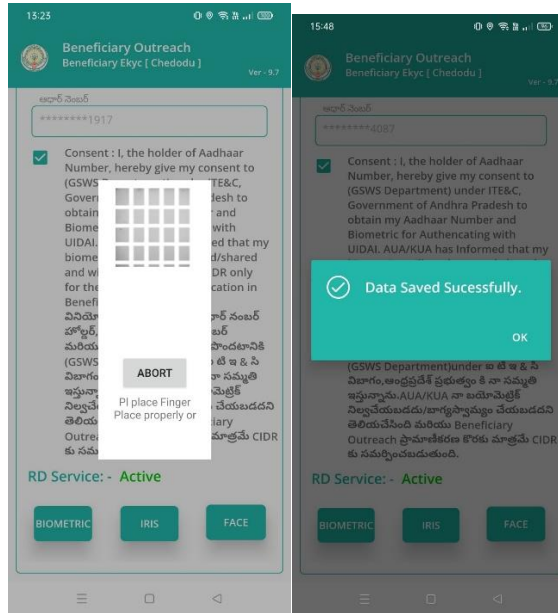
- Select the Establishment age
- Select the dependence on the profession.
- Capture selfie with applicant clearly indicating the establishment.
- Take eKYC

Beneficiary Ekyc Details స్క్రీన్ లో Beneficiary Name, Beneficiary Aadhaar Number, household_Id, Date of Birth (Age), Mobile Number Details ఉంటాయి.

- లబ్ధిదారుని Details లో లబ్ధిదారుని Profession ని Select చేసుకోవాలి.
- Establishment location ఎంచుకుని,
- establishment age ను select చేసుకోవాలి
- Profession dependence ఎంచుకుని,
- Selfie photo తీసుకున్న తర్వాత లబ్ధిదారుని తో Ekyc చేయాలి.



- g. After doing the eKYC, the screen shows “Data saved successfully”.
 Ekyc చేసిన తర్వాత Data Saved Successfully అని మెసేజ్ వస్తుంది.



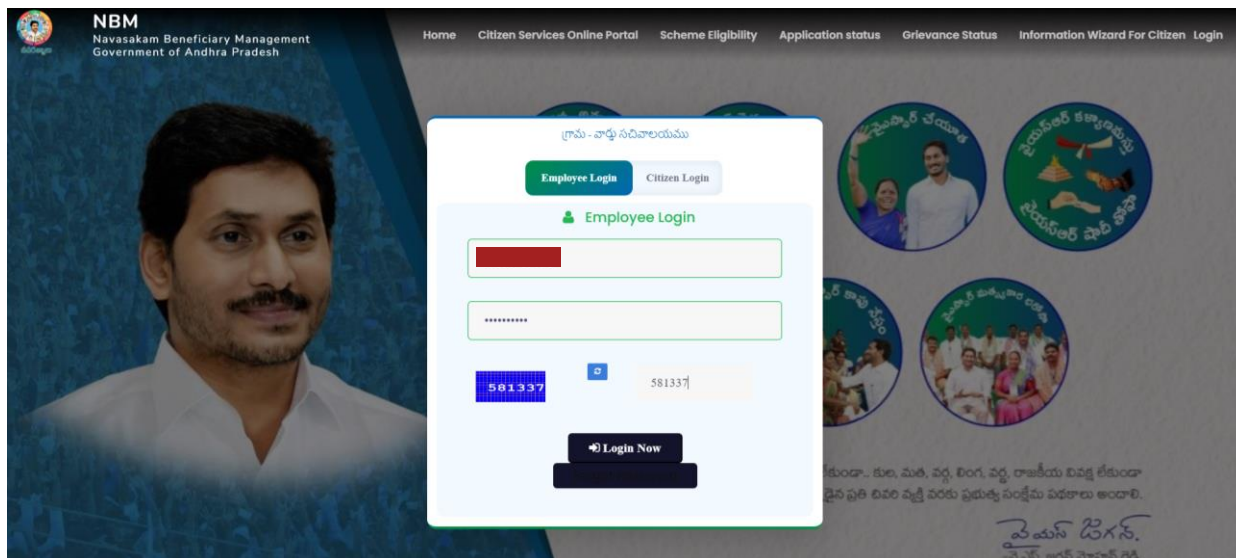
Note:

After completion of registration and verification of Old/New applications in the BoP app, data will be pushed to WEA/WWDS logins of NBM portal for further action.

7. Instructions for Application Verification in NBM Portal

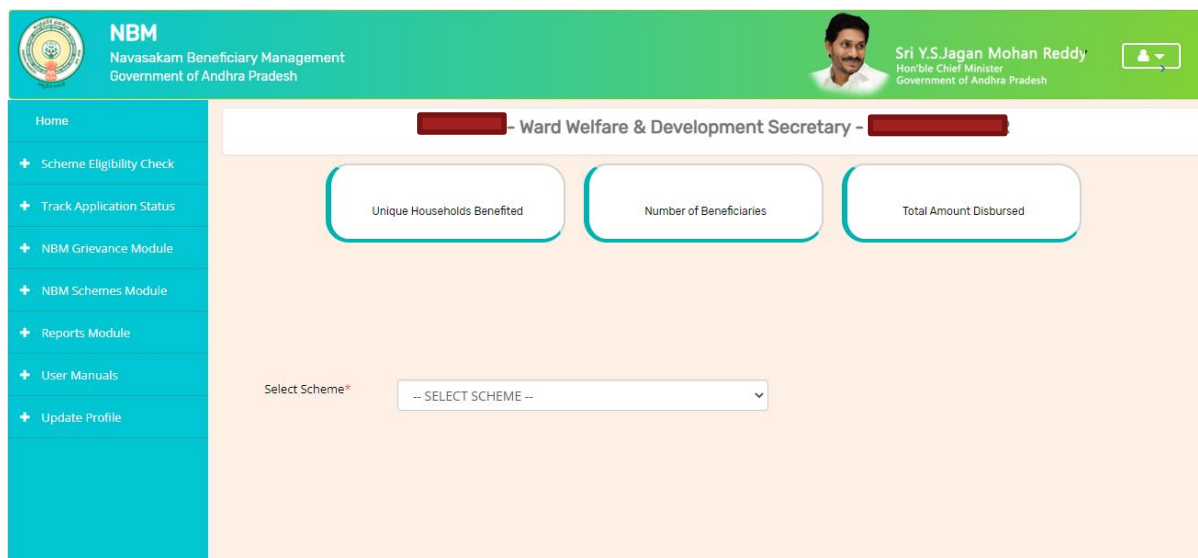
7.1 WEA/WWDS Login

- a. Please click on the URL <https://gsws-nbm.ap.gov.in/NBM/#!/Login> to login into the NBM Portal. The following screen is displayed.

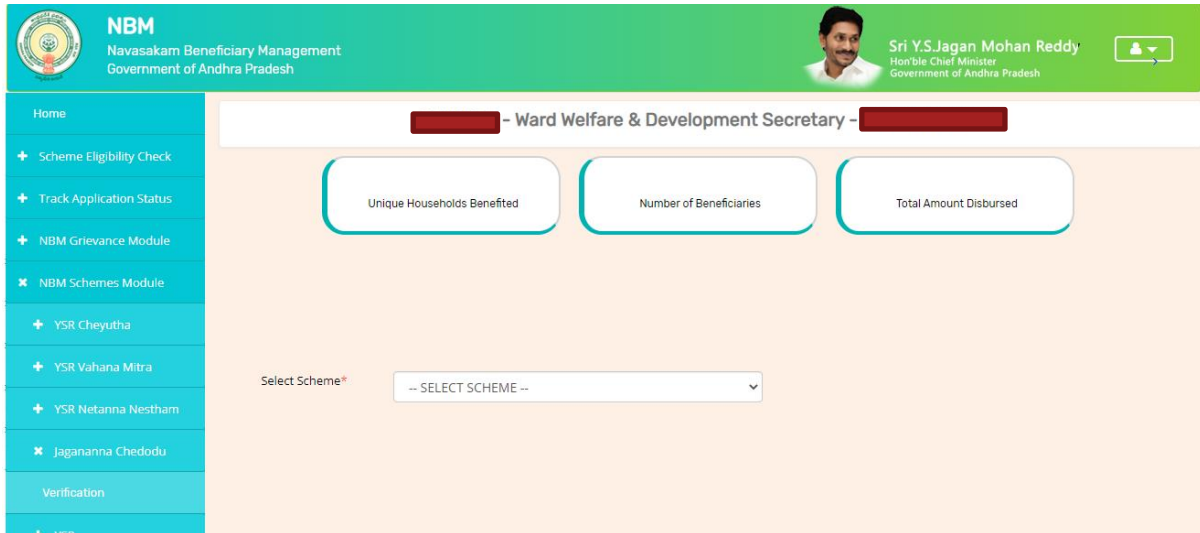


- b. After logging in to the NBM portal, the left side menu bar displays the following options as shown in picture.

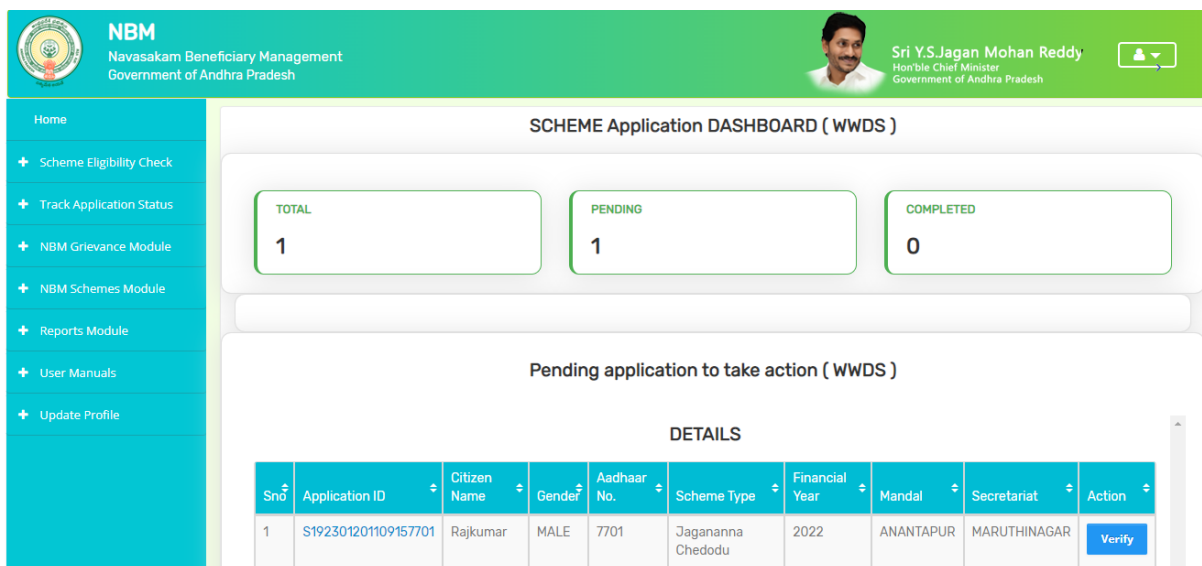
- Home
- Scheme Eligibility Check
- Track Application status
- NBM Grievance Module
- NBM Schemes Module
- Reports Module
- User Manuals
- Update Profile



- c. Select the “NBM Scheme Module” and click on “Jagananna Chedodu” from the left side bar. The following tabs will be displayed as shown in picture above.
- Jagananna Chedodu
 - Verification



- d. From the left side bar, under “Jagananna Chedodu”, click on “Verification” button to open the scheme applications dashboard as follows. Click on “Verify” option to take further action on each application.



e. Once the verify button is clicked the application details can be seen.

NBM
Navasakam Beneficiary Management
Government of Andhra Pradesh

Sri Y.S.Jagan Mohan Reddy
Hon'ble Chief Minister
Government of Andhra Pradesh

Home

- + Scheme Eligibility Check
- + Track Application Status
- + NBM Grievance Module
- + NBM Schemes Module
- + Reports Module
- + User Manuals
- + Update Profile

Join Telegram group**GSWS WEA/WWDS GROUP (OFFICIAL)* for getting real time instructions/circulars/G.Os from GSWS Department.*

SCHEME Application VERIFICATION (WWDS)

APPLICANT DETAILS

APPLICATION ID	S192301201109157701
APPLICANT NAME	Rajkumar
SCHEME	Jagananna Chedodu
DATE OF APPLICATION	20-JAN-2023
GENDER	MALE
AADHAAR NUMBER	XXXX-XXXX-7701
SECRETARIAT NAME	MARUTHINAGAR

Certificate View

APPLICATION DETAILS

APPLICATION ID	S192301201109157701
APPLICANT NAME	Rajkumar
FATHER NAME	
SCHEME	Jagananna Chedodu
DATE OF APPLICATION	20-JAN-2023
GENDER	MALE
MOBILE NUMBER	
EMAIL	
AADHAAR NUMBER	XXXX-XXXX-7701
DOB	12-Jul-2021
CASTE	SC
RELIGION	
QUALIFICATION	
MARITAL STATUS	
PERMANENT DNO.	

f. The details fetched from the mobile app are populated in the “Applicant Details” sections as demarcated.

CURRENT DISTRICT	ANANTHAPURAMU
CURRENT MANDAL	ANANTAPUR
CURRENT SECRETARIAT	MARUTHINAGAR
CURRENT PINCODE	
PROFESSION	Tailors
ESTABLISHMENT PERIOD	1 Year
ESTABLISHMENT LOCATION	Mobile Shop
ESTABLISHMENT DEPENDENCE	Not depended

Family Details

Name of the Citizen	Gender	Date Of Birth	Caste	Mobile Number	Wet Land(Acres)	Dry Land(Acres)	Property(Sqft)	Vehicle(Y/N)	Govt Em
MANGAPOTI SUNITHA	FEMALE	01-Jan-1977			0	0	3302.49	NO	NO
MANGAPOTI HAREESWAR REDDY	MALE	27-Mar-2004			0	0	0	NO	NO
MANGAPOTI RAMAMOHAN REDDY	MALE	12-Apr-1972			0.71	0	0	NO	YES
MANGAPOTI HARICHANDANA	FEMALE	27-Mar-2004			0	0	0	NO	NO

- g. In the Caste Certificate Details section enter the applicant's Caste certificate number and click on "search". Only those Caste certificates that are tagged to Aadhaar will be validated. If applicants Caste certificate and Aadhaar match, then the applicant's caste details are fetched. Upload the scanned copy of Applicant's Caste Certificate.

The screenshot shows a web interface for 'Caste Certificate Details'. It features a search form with a text input for the Caste Certificate Number, a 'Search' button, and an 'Upload Certificate' section with a file upload button and a note: 'Document Upload*(Max Size 1 MB only PDF Allowed)'. Below the form is a table with the following data:

Application Id	Caste Uid	Application Type	Applicant Name	District	Mandal	Secretariat	Caste	SubCaste	Gender(Y/N)	Au
[Redacted]	[Redacted]	IntegratedCertificate	SHAIK SHAHEEDA	ANANTHAPUR	Anantapur	Ward-35	BC-E	Shaik	Female	Tal

- h. In the Income Certificate Details section enter the applicant's Income certificate Number and click on "search". Only those Income certificates that are tagged to Aadhaar certified will be validated. If applicants Income certificate and Aadhaar match, then the applicant's income details are fetched. Upload the scanned copy of applicant's Income certificate.

The screenshot shows a web interface for 'Income Certificate Details'. It features a search form with a text input for the Income Certificate Number, a 'Search' button, and an 'Upload Certificate' section with a file upload button and a note: 'Document Upload*(Max Size 1 MB only PDF Allowed)'. Below the form is a table with the following data:

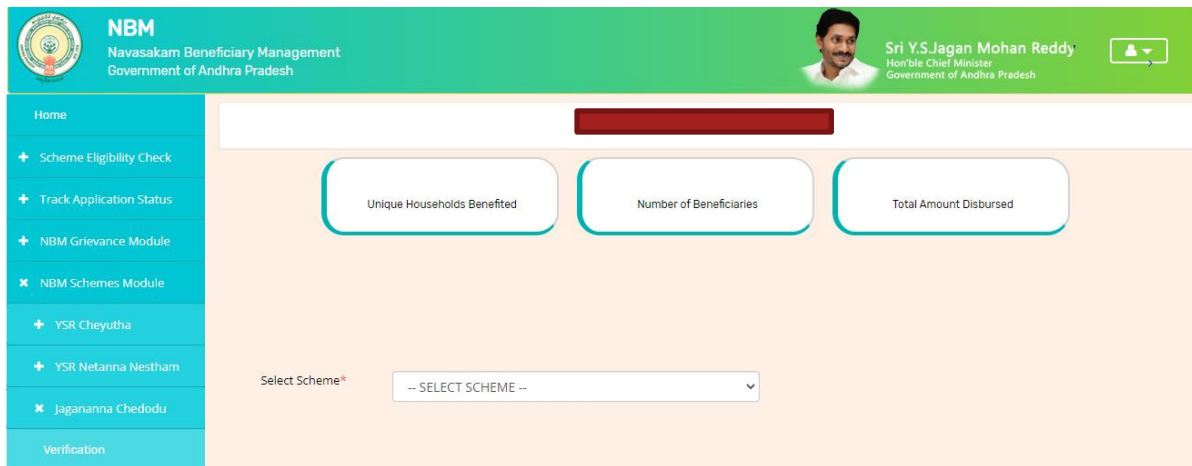
Application Id	Application Type	Applicant Name	District	Mandal	Secretariat	Income	Gender(Y/N)	Authorized By Designation(Y/N)
[Redacted]	IncomeCertificate	SHAIK SHAHEEDA	ANANTHAPUR	Anantapur	Ward-35	55000.00	Female	Deputy Tahsildar

- i. In the Establishment Certificate Details section enter the applicant's Reference number as mentioned on the Establishment certificate Number and click on "search". Only those Establishment certificates that are tagged to Aadhaar certified will be validated. If applicants Establishment certificate and Aadhaar match, then the applicant's establishment details are fetched. Upload the scanned copy of applicant's Establishment certificate. After selection of Recommendation submit the application to forward to next level.

7.2 MPDO/MC Login

- a. Please click on the URL <https://gsws-nbm.ap.gov.in/NBM/#!/Login> to login into the NBM Portal. Enter the credentials to login to the NBM portal. The MPDO/MC can use the username (combination of secretariat code and designation).

- b. After logging in to the NBM portal by MPDO/MC, click on NBM Schemes Module, Jagananna Chedodu button along with other schemes will be displayed. Click on “Jagananna Chedodu” the following will be displayed
- Verification



- c. In the Scheme Application Dashboard page, select the “Financial year” as 2021-2022 (for previous year beneficiaries) and 2022-2023 (for new applications), “Application Type” and click “Search”. Applications can be filtered secretariat wise. Click on “Verify” button against each application.

SnO	Application ID	Citizen Name	Gender	Aadhaar No.	Scheme Type	Financial Year	Mandal	Secretariat	Action
1	S192301201109157701	Rajkumar	MALE	7701	Jagananna Chedodu	2022	ANANTAPUR	MARUTHINAGAR	Verify

- d. Then, the Scheme application verification page corresponding to the application is opened as shown below. The Applicant and his/her family details are populated. The Caste, Income and Establishment certificate document copies uploaded by the WEA/WWDS can be viewed under “Certificate View” as shown below.

SCHEME Application VERIFICATION (MUCOM)

APPLICANT DETAILS

APPLICATION ID	S192301201109157701
APPLICANT NAME	Rajkumar
SCHEME	Jagananna Chedodu
DATE OF APPLICATION	23-JAN-2023
GENDER	MALE
AADHAAR NUMBER	XXXX-XXXX-7701
SECRETARIAT NAME	MARUTHINAGAR
WEA/WWDS RECOMMENDATION	Yes

Certificate View

Cast Certificate

A Simple PDF File

This is a small demonstration .pdf file -
just for use in the Virtual Mechanics tutorials. More text. And more text. And more text. And more text.
And more text. And more text. And more text. And more text. And more text.

[Next](#)

Family Details

Name of the Citizen	Gender	Date Of Birth	Caste	Mobile Number	Wet Land(Acres)	Dry Land(Acres)	Property(Sqft)	Vehicle(Y/N)	Govt Em
MANGAPOTI SUNITHA	FEMALE				0	0	3302.49	NO	NO
MANGAPOTI HAREESWAR REDDY	MALE				0	0	0	NO	NO
MANGAPOTI RAMAMOHAN REDDY	MALE				0.71	0	0	NO	YES
MANGAPOTI HARICHANDANA	FEMALE				0	0	0	NO	NO

Caste Certificate Details

Application Id	Application Type	Applicant Name	District	Mandal	Secretariat	Caste	SubCaste	Gender(Y/N)	Authorized By Design
	IntegratedCertificate	SHAIK SHAHEEDA	ANANTHAPUR	Anantapur	Ward-35	BC-E	Shaik	Female	Tahsildar

Income Certificate Details

Application Id	Application Type	Applicant Name	District	Mandal	Secretariat	Income	Gender(Y/N)	Authorized By Designation(Y/N)
	IncomeCertificate	SHAIK SHAHEEDA	ANANTHAPUR	Anantapur	Ward-35	55000.00	Female	Deputy Tahsildar

- e. In the Recommendation select “Yes” or “No”. If No is selected, enter the remarks and click on Forward.

Number	Name	Address Type	Address
	KRISHNA HAIR STYLES SHOP	Present	3-2_THUMMALATHALUPURU,SYDAPURAM,SRI POTTI SRIRAMULU NELLORE,52440

Check List

Recommended* Yes No

Upload Verification Document No file chosen

- f. After clicking on Forward, the following pop-up message can be seen.

Track Application Status

NBM Grievance Module

NBM Schemes Module

Reports Module

User Manuals

Update Profile

TOTAL 1

PENDING 0

COMPLETED 1

Year: 2022-2023 Secretariat: All Application Type: Recommended Search

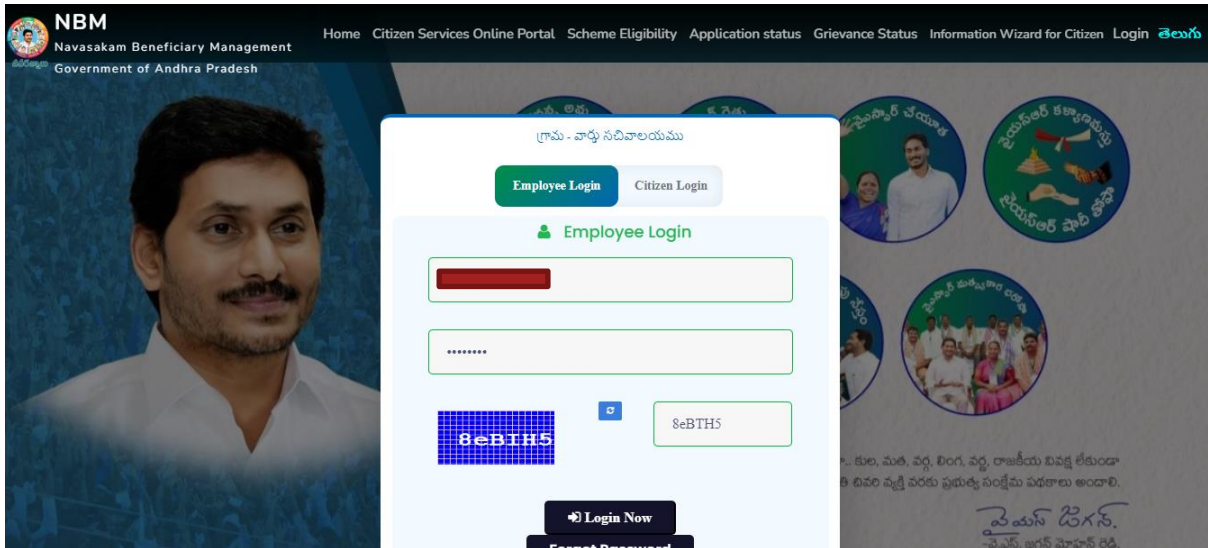
Application (S192301201109157701) Forwarded to next level !!!

OK

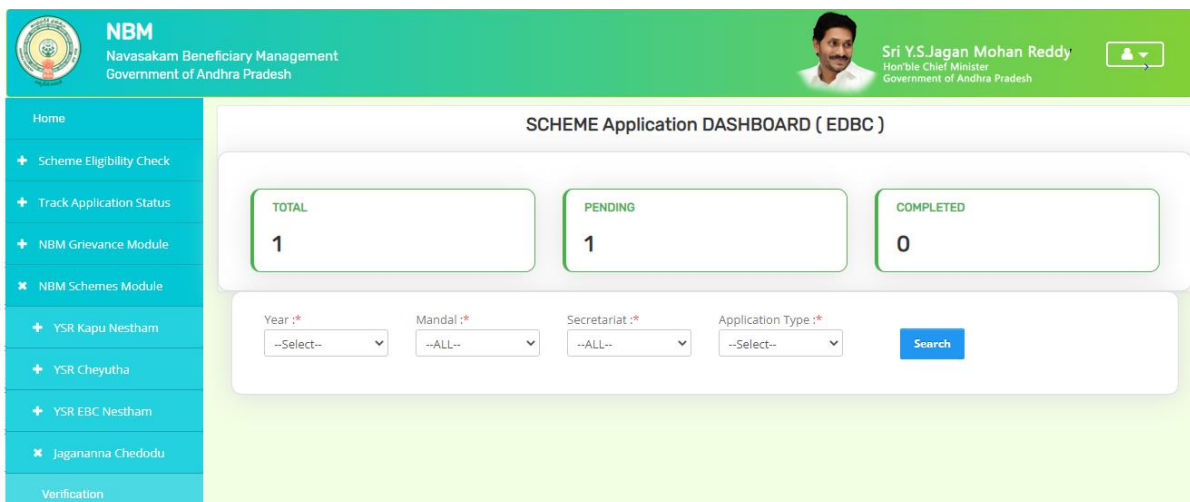
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7.3 ED BC Login

- a. Please click on the URL <https://gsws-nbm.ap.gov.in/NBM/#!/Login> to login into the NBM Portal. Enter the credentials to login to the NBM portal. The ED BC can use the username (combination of secretariat code and designation).



- b. After login to the NBM portal by ED BC, click on NBM Schemes Module, Jagananna Chedodu button along with other schemes will be displayed. Click on “Jagananna Chedodu” the following will be displayed



- c. In the Scheme Application Dashboard page, select the “Financial year” as 2021-2022 (for previous year beneficiaries) and 2022-2023 (for new applications), “Application Type” and click “Search”. Applications can be filtered Mandal and secretariat wise. Click on “Verify” button against each application.

The screenshot shows the 'SCHEME Application DASHBOARD (EDBC)' with a sidebar on the left containing navigation options like 'Home', 'Scheme Eligibility Check', 'Track Application Status', 'NBM Grievance Module', 'NBM Schemes Module', 'YSR Kapu Nestham', 'YSR Cheyutha', 'YSR EBC Nestham', 'Jagananna Chedodu', 'Verification', 'Reports Module', 'User Manuals', and 'Update Profile'. The main dashboard area displays three summary cards: 'TOTAL' with value 1, 'PENDING' with value 1, and 'COMPLETED' with value 0. Below these are filter dropdowns for 'Year' (2022-2023), 'Mandal' (--ALL--), 'Secretariat' (--ALL--), and 'Application Type' (Recommended), with a 'Search' button. A section titled 'Pending application to take action (EDBC)' contains a table with the following data:

Sno	Application ID	Citizen Name	Gender	Aadhaar No.	Scheme Type	Financial Year	Mandal	Secretariat	Action
1	S192301201109157701	Rajkumar	MALE	7701	Jagananna Chedodu	2022	ANANTAPUR	MARUTHINAGAR	Verify

- d. Then, the Scheme application verification page corresponding to the application is opened as shown below. The Applicant and his/her family details are populated. The Caste, Income and Establishment certificate document copies uploaded by the WEA/WWDS can be viewed under “Certificate View” as shown below.

The screenshot shows the 'SCHEME Application VERIFICATION (EDBC)' page. The left sidebar is the same as in the previous screenshot. The main content area is split into two panels. The left panel, titled 'APPLICANT DETAILS', contains the following information:

APPLICATION ID	S192301201109157701
APPLICANT NAME	Rajkumar
SCHEME	Jagananna Chedodu
DATE OF APPLICATION	23-JAN-2023
GENDER	MALE
AADHAAR NUMBER	XXXX-XXXX-7701
SECRETARIAT NAME	MARUTHINAGAR
WEA/WWDS RECOMMENDATION	Yes
MPDO/MUCOM RECOMMENDED	Yes

The right panel, titled 'Certificate View', shows a 'Cast Certificate' section with a preview of a PDF file. The PDF content includes the title 'A Simple PDF File' and some placeholder text. A 'Next' button is located at the bottom right of the certificate view.

Caste Certificate Details									
Application Id	Application Type	Applicant Name	District	Mandal	Secretariat	Caste	SubCaste	Gender(Y/N)	Authorized By Designation
[REDACTED]	IntegratedCertificate	SHAIK SHAHEEDA	ANANTHAPUR	Anantapur	Ward-35	BC-E	Shaik	Female	Tahsildar

Income Certificate Details								
Application Id	Application Type	Applicant Name	District	Mandal	Secretariat	Income	Gender(Y/N)	Authorized By Designation(Y/N)
[REDACTED]	IncomeCertificate	SHAIK SHAHEEDA	ANANTHAPUR	Anantapur	Ward-35	55000.00	Female	Deputy Tahsildar

Establishment Certificate Details			
Number	Name	Address Type	Address
[REDACTED]	KRISHNA HAIR STYLES SHOP	Present	3-2,,THUMMALATHALUPURU,SYDAPURAM,SRI POTTI SRIRAMULU NELLORE,52440

e. In the Recommendation select “Yes” or “No”. If No is selected, enter the remarks, and click on Forward.

Establishment Certificate Details			
Number	Name	Address Type	Address
[REDACTED]	KRISHNA HAIR STYLES SHOP	Present	3-2,,THUMMALATHALUPURU,SYDAPURAM,SRI POTTI SRIRAMULU NELLORE,52440

Check List	
Recommended*	<input checked="" type="radio"/> Yes <input type="radio"/> No
Upload Verification Document	<input type="text" value="Choose File sample.pdf"/>

Forward

g. After clicking on Forward, the following pop-up message can be seen.

- + Track Application Status
- + NBM Grievance Module
- + NBM Schemes Module
- + Reports Module
- + User Manuals
- + Update Profile

TOTAL
1

PENDING
0

COMPLETED
1

Year:* 2022-2023 Mandal:* All Secretariat:* All Application Type:* Recommended

Search

i

Application (S192301201109157701) Forwarded to next level !!!

OK